

GUILSBOROUGH PARISH COUNCIL

Established 1894

Chairman- Anthony Hart

Mrs C Holfield
Parish Clerk
62 Watford Road
Northants
NN6 7TT
guilborough.pc@gmail.com

To the members of the Council:

You are hereby summoned to attend an **Ordinary Meeting of Guilborough Parish Council** on

Monday, 11 December 2023 at 7.15 pm

To be held in Guilborough Village Hall, The Green, Guilborough

AGENDA

1. Public Forum

Members of the public and press are invited to address the council for a maximum of 15 minutes in total, 3 minutes per person in accordance with the council's standing order. Meeting then closed for public comments

2. Resolution to accept apologies for absence

3. Declarations of interest for items on the agenda

4. Resolution to consider written requests for dispensations on agenda items

5. Resolution to sign and approve the minutes from the meeting held on 13 November 2023

6. Matters arising (for information only)

6.1 Update on new email addresses and website – Chairman

6.2 Community Governance Review update - Chairman

7. Business - Village Matters

7.1 Consideration of request from Unitary Cllr Harris to set aside money in budget for continuation of Parish subsidy for bus route 59/60 – Chairman

7.2 Confirmation of Compass Energy annual donation – Clerk

7.3 Consideration of quotation for new Electricity Supply contract from 1 July 2024 - Clerk

7.4 Consideration and approval of Budget for 2024-25 (previously circulated to Councillors) – Cllr Caldwell

7.5 Consideration and approval of Precept Amount for 2024-25 – Chairman

7.6 Update on Clerk's Annual Staff Appraisal – Cllr Harris

7.7 Consideration of Risk Assessment for Speed Awareness Devices – Cllr Miller

7.8 Consideration of WNC Welcoming Space Initiative – Cllr Phillips

8. Planning

8.1 New applications

2023/7578/COND – First Floor, Seatons Village Store, High Street, Guilborough

Condition 4 of PD/2019/0071 (Parking Bay Details). Application for approval of details submitted pursuant to Condition 4 of Planning Permission (PD/2019/0071). Prior approval for change of use of first floor from offices to 4 one bedroom flats.

2023/7665/FULL – Land off Ashby Court, Guilborough

Four new bungalows

2023/7695/FULL – Guilsborough Lodge, Teeton Road, Guilsborough

Installation of 26 solar panels.

8.2 Completions

2023/5708 - Stone Gnome Farm, West Haddon Road, Guilsborough

Temporary use of agricultural field and agricultural barn for up to 16 events per year together with installation of hardcore access track to barn.

Planning permission approved

9. Finance

9.1 Receipts – Bank interest of £126.37

9.2 Payments – to approve payment of the invoices listed below and those presented at the meeting

Details	Invoice No	Amount (£) <i>Includes VAT where applicable*</i>	Method of Payment
Clerk's December salary	n/a	586.88	Online
Clerk's Office expenses – December	n/a	44.76*	Online
Guilsborough Village Hall – room hire	882	20.00	Online
Village Link (issues 120 and 121)	n/a	70.00	Online
Sue Needham – Reimburse Xmas Tree expenses	n/a	22.29	Online
N Power – Street Light Electricity (Nov)	tbc	tbc	Direct Debit
HSBC – bank charges December	n/a	5.00	Direct Debit

9.3 Approval of Bank reconciliation for period ended 30 November 2023 - Chairman

9.4 Update on Internal Finance Checks – Cllr Harris

10. Playground Report and Update on Fund Raising Group – Chairman

11. Highways - Cllr Phillips

12. Street Lights - Clerk

13. Parish Assets including updates on Speed Awareness Devices – Cllr Miller

14. Village Trees – Cllr Metcalfe

15. Footpaths and Rights of Way – Cllr Metcalfe

16. Police Liaison Report – Cllr Harris

17. School and GPFA liaison report – Cllr Caldwell

18. Items for Village Link - Chairman

19. Correspondence received

- Email from Unitary Cllr Harris re continuation of bus subsidy
- NCALC Update November/December (circulated to Councillors)
- Notification of Compass Energy monies available to Parish Council
- Community Governance Review survey

20. Items for next Meeting – Monday, 8 January 2024 at 7.15 pm

Carol Holifield

Parish Clerk

6 December 2023