

Minutes of the Ordinary Meeting of Guilsborough Parish Council held in Guilsborough Village Hall

Monday, 10 July 2023 at 7.15 pm

Present: Cllr A Hart (Chairman), Cllr D O'Neil, Cllr G Metcalfe, Cllr I Miller, Cllr L Phillips, Cllr G Metcalfe, Cllr S Harris and Mrs C Holifield (Parish Clerk)

118.2023 Public Forum

There were no members of the public present.

119.2023 Resolution to accept apologies for absence

Apologies were received and accepted from Cllr S Caldwell.

120.2023 Declarations of interest for items on the agenda

None

121.2023 Resolution to consider written requests for dispensations on agenda items

None received

122.2023 Resolution to sign and approve the minutes from the previous meeting held on 12 June 2023

The minutes were circulated prior to the meeting. The Chairman asked if there were any amendments required. It was then resolved to approve the minute which the Chairman then signed.

123.2023 Matters arising (for information only)

123.2023/1 Update on installation of TWM speed awareness device and required modifications to the device outside the Academy.

Cllr Miller stated that the new mobile speed device had been installed on Nortoft and he was waiting for technical information from TWM. With regard to the problems with erratic flashing with the speed device at the Academy, Clerk to chase Coeval for information as to how to rectify the problem.

124.2023 Village and Other Matters

124.2023/1 Consideration of review of Parish Council website to include dedicated mailbox addresses for Councillors



The Chairman stated that he had been looking into the provision of dedicated mailboxes with the current website provider and it appeared that the Council was looking at paying £6.50 per mailbox per month to obtain sufficient storage capacity. It was resolved that the Chairman and Cllr Caldwell would liaise over this matter and see what solutions could be found and report back at the September meeting.

The Chairman also reported that the SSL certificate was due to be renewed and he would deal with this.

124.2023/2 Consideration of refurbishment of Village Sign on the Green

Cllr Miller stated that a new oak post would cost in the region of £140. It was agreed that it needed to be fitted with metal collars to protect from strimming. He stated that he had asked Mark Hazle to quote for the work. The sign itself also required some refurbishment. It was agreed he should speak with James Ruddlesdin in this respect.

124.2023/3 Annual Playground Inspection

The Clerk reported that she had received a quotation of £200 (excluding VAT) from the company who had carried out the inspection in previous years. As this was a sharp increase in cost, she was waiting to obtain a quotation for an annual inspection from Wicksteed which it was hoped would be significantly cheaper.

124.2023/4 Consideration of advice given by NCALC (May/June Update) in respect of future holding of Annual Parish Meetings

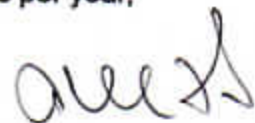
The Clerk referred the Council to the advice given by Danny Moody who had suggested that Annual Parish Meetings should be dispensed with in their current format as they provided no benefit. After discussion, it was resolved that instead a Village Community Day should be held in the Village Hall involving all organisations in the village. To be taken forward to September meeting.

125.2023 Planning

125.2023/1 New Applications

2023/5709/FULL – Stone Gnome Farm, West Haddon Road, Guilsborough

Temporary use of agricultural field and agricultural barn for up to 16 events per year, together with installation of hardcore access track to the barn.



The Council had no observations to make in respect of the installation of a track and was unable to comment on the use of the barn for events as there had been insufficient events under the current licence to fully assess the impact on the community but would support the continuation of the licence for a period of up to two years.

125.2023/2 Completions

None

126.2023 Finance

126.2023/1 Receipts

VAT refund of £1,756.72 and bank interest of £83.81.

126.2023/2 Payments

It was resolved to approve the following payments:

Details	Invoice Number	Amount (incl VAT were applicable*) (£)	Method of payment
Clerk's Salary – July 2023	n/a	551.68	Online
Clerk's expenses and office administration costs	n/a	25.00	Online
Maximow – Mowing small playing field	208	109.40	Online
Mark Hazle – Village Mowing (2 cuts)	1554/1570	600.00	Online
Gulsborough Village Hall – Room Hire	819	20.00	Online
HMRC – PAYE on Clerk's salary (April to June)	n/a	413.40	Direct Debit
Npower – Street light electricity (June 23)	07702520	189.15*	Direct Debit
HSBC Bank Charges	n/a	5.00	Direct Debit

126.2023/3 Bank reconciliation for period ended 30 June 2023

The bank reconciliation for the period ended 30 June 2023 showing a balance at bank of £37,472.36 was approved and signed by the Chairman.



126.2023/4 Confirmation of Submission of Annual VAT Return for year ended 31 March 2023

The Clerk stated that she had submitted the annual VAT return and that payment of £1,756.72 had already been received into the bank account.

127.2023 Playground and Fund Raising Group Report

The Chairman stated that it was no longer worth spending money repairing the clatterbridge so the bridge element slats had been removed as had the rotten crossbeam to make the remaining structure safe for use.

With regard to the Fund Raising Group, he stated that they had terms of reference drawn up but were still in the process of seeking funding.

128.2023 Highways

Cllr Phillips stated she was continuing to chase up pot hole repairs in the Parish. She stated that the 30 mph speed limit restriction sign was being moved further out on the Cold Ashby Road.

129.2023 Street Lights

No issues reported. Clerk to check with NCALC as to who to use to get new quotations for electricity contracts when current supply contract with Npower expires in June 2024.

130.2023 Parish Assets Inspection Report

Cllr Miller stated that he had nothing to report

131.2023 Footpath Report

Cllr Metcalfe stated that he had nothing to report other than the Well Lane sign was pointing the wrong way and he would attempt to rectify this. It was reported that there were problems with brambles etc impeding the pavement on the High Street leading up to the Church and a Street Doctor report had been filed. However, Cllr O'Neil agreed to have a word with Mr McCall.

132.2023 Tree Warden Report

Cllr Metcalfe stated that he had nothing to report.



133.2023 Items for Village Link

Same as for previous month.

134.2023 Police Liaison Report

Cllr Harris agreed to speak to PCSO Egdell about a very noisy motorbike that had been reported in the village to see whether it was legal.

135.2023 Schools and GPFA Liaison Report

In the absence of Cllr Caldwell no report available

136.2023 Correspondence received

- Local Area Partnerships – presentation material from meeting held by NCALC on 26 June 2023 – *Cllr O'Neil stated that he had contacted Danny Moody for more clarification and had forwarded the response he had received to Councillors for information only.*

137.2023 Items for next meeting – 11 September 2023 at 7.15 pm

- Village Green Sign refurbishment
- Update on Dedicated Council email addresses – Website fees
- Annual Playground inspection
- Village Community Meeting in 2024
- Update on Speed Awareness Devices
- Complaint from Parishioner re speeding traffic on the Coton Road

Meeting closed at 8.35 pm

Alan S. K. 11/09/23