

Minutes of the Ordinary Meeting of Guilsborough Parish Council held in Guilsborough Village Hall

Monday, 12 June 2023 at 7.15 pm

Present: Cllr A Hart, Cllr G Metcalfe, Cllr I Miller, Cllr L Phillips, Cllr G Metcalfe, Cllr S Harris and Unitary Cllr C Morton (7.20 pm)

098.2023 Public Forum

There were no members of the public present.

099.2023 Resolution to accept apologies for absence

Apologies were received and accepted from Cllr D O'Neil, Cllr S Caldwell and also Mrs C Holifield (Clerk) due to ill health. Cllr Harris took notes for the Clerk.

100.2023 Declarations of interest for items on the agenda

None

101.2023 Resolution to consider written requests for dispensations on agenda items

None received

102.2023 Resolution to sign and approve the minutes from the previous meeting held on 15 May 2023

The minutes were circulated prior to the meeting. The Chairman asked if there were any amendments required. It was then resolved to approve the minute which the Chairman then signed.

103.2023 Matters arising (for information only)

103.2023/1 Update on installation of TWM speed awareness device

Cllr Miller stated that the engineer would be coming to install the device on Friday, 16 June 2023 and that he would be attending.

103.2023/2 Update on proposed complaint to OFWAT

The Chairman stated that he had spoken to OFWAT but they were only responsible for water charges and was struggling to find out who was responsible for quality of repair/check permits, etc. Unitary Cllr Morton stated that the chain of command may be



Kier/Highways/Council and that Cllr O'Neil had previously contacted someone in this respect.

104.2023 Village and Other Matters

104.2023/1 Condition of local roads – response from Unitary Councillor

Cllr Phillips reported that Cold Ashby Road/Pells Close and Wills Close had been repaired today. Unitary Cllr Morton stated that a recent WNC meeting they were making improvements and have had more funding. He stated that WNC were responsible for overseeing the quality of the repairs carried out.

104.2023/2 Consideration of use of dedicated email addresses for receipt of Council communications

Following discussion, it was unanimously resolved to approve the implementation of dedicated Council email addresses for all Councillors. Chairman to action.

104.2023/3 Further update re Anglian Water

The Chairman stated that he had spoken to Anglian Water. Initially permission had been granted by the Council for a hole to be dug in the corner of the Green where the Blue X was marked but permission had been revoked when lines extending the length of the Green beneath the tree appeared. Traffic lights had been set up and Cllr Metcalfe spoke to an Anglian Water official and is now confident that they are excavating from Elm Tree House to the original Blue X and won't be digging beneath the tree canopy so would be happy for them to continue. As all previous permission have been revoked, the Chairman will monitor and await contact from either Anglian Water or their contractor, believed to be Clancy Docwra.

105.2023 Planning

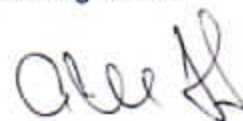
105.2023/1 New Applications

None

Cllr Phillips stated that work was being carried out at Meadow Cottage on the Cold Ashby Road and hedges and trees were being removed. To check with WNC Planning as no planning application has been received by the Council.

105.2023/2 Completions

None



106.2023 Finance

106.2023/1 Receipts

It was reported that £600 had been received in respect of the annual rentals for the Storage Lock-ups, £200 for the first half payment for the rental of the Cob Barn and £100 credit from HSBC in respect of a complaint raised.

106.2023/2 Payments

It was resolved to approve the following payments:

Details	Invoice Number	Amount (incl VAT were applicable*) (£)	Method of payment
Clerk's Salary – June 2023	n/a	551.68	Online
Clerk's expenses and office administration costs	n/a	25.00	Online
Maurice Fitch – Treeworks	10878	936.00*	Online
Mark Hazle – Village Mowing (2 cuts)	1514/1535	600.00	Online
TWM – Speed Awareness Device	499	3885.54*	Online
Gulsborough Village Hall – Room Hire	805	20.00	Online
Npower – Street light electricity (May 2023)	7345180	206.36*	Direct Debit
HSBC Bank Charges	n/a	5.80	Direct Debit

106.2023/3 Bank reconciliation for period ended 30 April 2023

The bank reconciliation for the period ended 31 May 2023 showing a balance at bank of £41,862.21 was approved and signed by the Chairman.

106.2023/4 Update on Internal Finance Checks

Cllr Harris stated that she had carried out the quarterly finance checks for February to April 2023 and all was satisfactory.

106.2023/5 Update on Bank Mandate and Formal Complaint Raised

It was reported that the bank mandate had now been revised and that Cllrs Miller and Phillips had now been added as approved signatories. As a result of a formal complaint



raised by the Clerk about the way HSBC had handled the renewal of the mandate an amount of £100 had been credited to the Council's bank account in compensation.

107.2023 Playground and Fund Raising Group Report

The Chairman stated that he had nothing new to report regarding the equipment. With regard to the Fund Raising Group, it seemed momentum had been lost and there had been no recent meetings. Unitary Cllr Morton stated that a new round of funding would be available shortly and he would provide more information when available. Chairman stated that the Fund Raising Group needed to keep going and it was hoped that more people could be encouraged to become involved.

108.2023 Highways

Cllr Phillips stated she had reported a pothole on the Coton Road. The Chairman raised a concern about the condition of the West Haddon Road due to large dips caused by drains and previous works that have sunk. Overall it was reported that the condition of local roads had slightly improved. Message is to keep reporting problems to Street Doctor. The speed device by the Academy still requires adjustment to reduce frequency of flashing and the speed which activates too soon. Cllr Miller to action.

109.2023 Street Lights

No report available

110.2023 Parish Assets Inspection Report

Cllr Miller stated that he had concerns about the post for the Sign on the Village Green which appeared to be rotting. He also stated that it needed some refurbishment. Item for July agenda.

111.2023 Footpath Report

Cllr Metcalfe stated that he had nothing to report this month.

112.2023 Tree Warden Report

Cllr Metcalfe stated that Maurice Fitch had completed the works required on the Village Trees as per his initial inspection report. Cllr Metcalfe had spoken to Mr Venton about the tree on the Village Green. It does not have a TPO but Mr Venton advised against putting a TPO on the tree as this may be a hindrance in the future as the Council owns the land on which it stands.



113.2023 Items for Village Link

It was agreed that an article about reporting Pot Holes to Street Doctor would be included and an item about the new Speed Awareness Device.

114.2023 Police Liaison Report

Cllr Harris stated that there had been a spike in burglaries in the local area but not in Guilsborough. A report had been made to PCSO Egdell that there had been an off road motor cycle on the playing field which he was going to investigate.

115.2023 Schools and GPFA Liaison Report

In the absence of Cllr Caldwell no report available

116.2023 Correspondence received

- NCALC Update May/June edition – circulated to Councillors
- Report from Guilsborough Surgery – circulated to Councillors

117.2023 Items for next meeting – 10 July 2023 at 7.15 pm

- Village Green Sign refurbishment
- Renewal of PC website
- Update on Dedicated Council email addresses
- Annual Playground inspection
- Update on Speed Awareness Devices
- Annual Parish Meeting – to review decision to hold each year

Meeting closed at 8.00 pm

Ch. Lee 10th July '23