

Minutes of the Ordinary Meeting of Guilsborough Parish Council held in Guilsborough Village Hall

Monday, 7 November 2022 at 7.15 pm

Present: Cllr A Hart (Chairman), Cllr I Miller, Cllr G Metcalfe, Cllr S Caldwell, Cllr K Fulcher, Cllr L Phillips, Mrs C Holifield (Parish Clerk, Unitary Cllr P Bignell and one member of the public.

175.2022 Public Forum

The Chairman welcomed the member of the public to the meeting who stated that he had come to follow up his email (circulated prior the meeting to all Councillors) about the Neighbourhood Watch co-ordinator position but also wanted to speak on other items on the agenda. The Chairman stated that he could have 3 minutes in total. The member of the public stated that he felt that one of the Councillors should take on this position as he was concerned that it remained unfilled. He also recommended that a fixed speed awareness device rather than a mobile device was purchased by the Council. He also stated that he was concerned about the road closures in Nortoft in respect of works being carried out by Anglian Water for which no advance notice was being given. The Chairman thanked him for his observations and stated that the items would be discussed by the Council under the appropriate agenda items.

Unitary Cllr Bignell stated that the Council offices at Daventry would be closed by March 2023 in order to save on costs (approximately £500,000 per annum). It was hoped that a tenant for the building could be found. The Planning Department would be moving to the Council offices at the Forum in Towcester along with the Planning Offices from Northampton Borough so that all would be in the same building and that in future all Planning Committee meetings would be held at the Forum.

176.2022 Resolution to accept apologies for absence

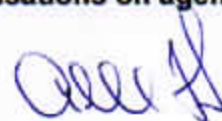
Apologies were received and accepted from Cllr S Harris and Unitary Cllr Morton.

177.2022 Declarations of interest for items on the agenda

None

178.2022 Resolution to consider written requests for dispensations on agenda items

None received



179.2022 Resolution to sign and approve the minutes from the previous meeting held on 3 October 2022

The minutes of the meeting held on 3 October 2022 were circulated prior to the meeting. The Chairman asked if there were any amendments required from those Councillors who had been present at the meeting. It was then resolved to approve the minutes which the Chairman of the meeting then signed.

180.2022 Matters arising (for information only)

180.2022/1 Update on order of three replacement litter bins from Broxap

The Clerk stated that she had now ordered three Derby slimline litter bins from Broxap to match the other in the village. Total cost of £1,093.85 (excl VAT). Delivery was expected at the end of November. Clerk to contact Mark Hazle re accepting delivery and installation on bins.

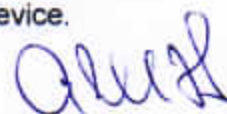
181.2022 Village and Other Matters

181.2022/1 Consideration of correspondence from parishioner in respect of Neighbourhood Watch scheme

Cllr Caldwell stated that he had recently taken over the role of Police Liaison Representative and that from his enquiries this was a separate role to that of Neighbourhood Watch Co-ordinator which was a role generally taken on by someone from outside the Parish Council but that he would be happy to assist if a volunteer came forward. The Chairman asked all Councillors present whether they would wish to take on this additional role but all stated that they had sufficient to do with their existing roles within the Council. The Chairman asked the parishioner who had raised the matter whether he would wish to volunteer but he stated that he did not. It was resolved that the Council would seek a volunteer through a further article in the next edition of the Village Link.

181.2022/2 Consideration of location and possible purchase of new speed awareness device and 20 mph speed limit signs.

After discussion, it was resolved that the Clerk would initially seek to arrange an on site meeting between the Highways Regulation representative for these devices and Cllrs Phillips and Miller to see what locations would be suitable for a new device.



181.2022/3 Consideration and approval of purchase of Xmas Tree for Village Green

Following a request from Cllr Fulcher it was resolved that a sum of £150 would be made available from the Compass Energy monies to purchase a suitable tree.

181.2022/4 Consideration of any non standard items to be included in the Budget calculation

It was agreed that the sum of £1,000 should be budgeted for events for the King's coronation in May 2023.

181.2022/5 Consideration of request from Long Buckby Library Hub for a donation

It was resolved to donate the sum of £300 to the Long Buckby Library Hub. Clerk to liaise to obtain bank details and payment to be made at December meeting.

181.2022/6 Consideration of action to be taken in respect of parking on grass verges

Cllr Phillips agreed to liaise with Highways about the parking problems in Pells Close where residents now owned more vehicles than the spaces available. There was also a discussion about damage to verges in general. To be taken forward to next meeting.

181.2022/7 To approve the Parish Council meeting dates for 2023

It was resolved that the meetings in 2023 would be held as follows:

9 January, 6 February, 6 March, 3 April, 15 May, 12 June, 10 July, 11 September, 9 October, 13 November and 11 December.

181.2022/8 Review of Council's involvement in parishioner disputes

It was agreed that Parishioners should be advised to report any problems they had to the Clerk through the normal Parish Council email address for consideration of any action that could be taken by the Council but that Councillors should avoid becoming directly involved in disputes between neighbours.

182.2022 Planning

182.2022/1 New applications

None



182.2022/2 Completions

WND/2022/0584 (amended) – Guilsborough Church of England Primary School

Installation of an air source heat pump (part retrospective)

Planning Permission approved

WND/2022/0807 – Bramstead House, Nortoft, Guilsborough

Alterations to existing vehicular access including new pillars, walls, surfacing and gate.

Planning Permission approved

182.2022/3 – Planning Appeal Decision

APP/W2845/W22/3295732 – The Skerries, High Street, Guilsborough

Appeal allowed and planning permission granted in accordance with WND/2021/0174

183.2022 Finance

183.2022/1 Receipts

The Clerk reported that she had received the 2nd instalment of the Cob Barn rent of £200.

183.2022/2 Payments

It was resolved to approve and sign off the following payments.

Details	Invoice Number	Amount (£) including VAT where applicable	Payment Method
Clerk's November salary	n/a	516.48	Online
HMRC – PAYE on Clerk's salary	n/a	129.00	Online
Clerk's Office expenses	n/a	22.00	Online
Mark Hazle – Village Mowing/Affix Plaque/Strim footpath	1385	350.00	Online
Maxmow – mowing small playing field x 1	102	50.47	Online
Guilsborough Village Hall – Room Hire (Oct 22)	702	20.00	Online
A P Beevor Landscapes	008756	504.00	Online
HSBC – Bank Charges October 2022	n/a	5.80	DD
Npower – Street Light Electricity (Sept 22)	4937745	200.62	DD

all

183.2022/3 Bank reconciliation for period ended 31 October 2022

The Clerk had circulated the bank reconciliation for the period ended 31 October 2022 showing a balance at bank of £39,675.56 which was signed by the Chairman of the meeting.

183.2022/4 Update on Quarterly Internal Finance checks

Cllr Caldwell stated that he had carried out the quarterly finance checks and all was in order.

183.2022/5 To approve the transfer of £1,500 to cover the cost of the purchase of new litter bins from budgets with available funds to the budget for street furniture budget

It was resolved to transfer £1,500 from the balance of the Playground fund (£5,000 remaining before transfer) to the Street Furniture budget to cover the costs of the litter bins.

184.2022 Playground Report and Update on Fund Raising Group

The Chairman provided the Clerk with the outstanding inspection reports and stated that the playground was in the same state as before. He stated that now that Group had a bank account they were now looking at making various grant applications to obtain further funds.

185.2022 Highways

The Clerk stated that she had been in contact with Highways regulations regarding the recent road closures in Nortoft for Anglian Water. She had been informed that the closures were without notice as the works were considered to be an emergency but that where scheduled works were due to be carried out, prior notification of road closure would be sent to the Parish Council. The Clerk also stated that she had requested that any works to replace lead pipes in Nortoft be co-ordinated so that all were done at the same time.

Cllr Phillips stated that the Parish Council should not take responsibility for arranging any site meetings in respect of parking issues outside the Guilsborough Academy and she would be liaising with Highways and Kier who should be taking the lead in this matter.

186.2022 Street Lights

The Clerk stated that she was waiting for a response from Highways re removing vegetation from street light number 37 on Nortoft.



187.2022 Parish Assets Inspection Report

Cllr Miller stated that the memorial bench had now been installed in the bus shelter by Mark Hazle and his son who had kindly carried out the work without charge.

188.2022 Village Trees

Cllr Metcalfe stated that Maurice Fitch had emailed the Clerk to let the Council know that he would be carrying out works on the two large trees during the winter but would not do any work on the Cherry trees until they were in full leaf.

189.2022 Footpath Warden Report

Cllr Metcalfe had nothing to report but it was noted that the Wells Lane footpath had now been strimmed by Mark Hazle.

190.2022 Police Liaison Representative's Report

Cllr Caldwell stated that he had registered as the Police Liaison Representative in place of Cllr Harris.

191.2022 Items for Village Link

Cllr Fulcher stated she would try to include the Neighbourhood Watch co-ordinator role and a photo of the memorial bench and information on road closures.

192.2022 Correspondence received

- Email from WNC re Sports Research Survey - noted

193.2022 Items for next meeting – Monday, 12 December 2022 at 7.15 pm

- Update on Neighbourhood Watch Co-ordinator
- Update on Speed Awareness Device on site meeting
- Setting of Precept amount for 2023-24
- Clerks Staff Appraisal
- Footpath opposite McCalls?
- Road closures

Meeting closed at 8.30 pm

Alec Hill
12th Dec '22