

GUILSBOROUGH PARISH COUNCIL

Established 1894

Chairman- Anthony Hart

Mrs C Holfield
Parish Clerk
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To the members of the Council:

You are hereby summoned to attend an **Ordinary Meeting of Guilborough Parish Council** on

Monday, 8 January 2024 at 7.15 pm

To be held in Guilborough Village Hall, The Green, Guilborough

AGENDA

1. Public Forum

Members of the public and press are invited to address the council for a maximum of 15 minutes in total, 3 minutes per person in accordance with the council's standing order. Meeting then closed for public comments

2. Resolution to accept apologies for absence

3. Declarations of interest for items on the agenda

4. Resolution to consider written requests for dispensations on agenda items

5. Resolution to sign and approve the minutes from the meeting held on 11 December 2023

6. Matters arising (for information only)

6.1 Community Governance Review update - Chairman

7. Business - Village Matters

7.1 Consideration and approval of selected street light upgrades to LED (information previously circulated to Councillors) - Clerk

7.2 Signing of updated documents relating to Clerk's Annual Staff Appraisal – Cllr Harris

7.3 Consideration and approval of Risk Assessment for Speed Awareness Devices – Cllr Miller

7.4 Consideration of WNC Welcoming Space Initiative and possible application for grant – Cllr Phillips

8. Planning

8.1 New applications

None

8.2 Completions

2023/7578/COND – First Floor, Seatons Village Store, High Street, Guilborough

Condition 4 of PD/2019/0071 (Parking Bay Details). Application for approval of details submitted pursuant to Condition 4 of Planning Permission (PD/2019/0071). Prior approval for change of use of first floor from offices to 4 one bedroom flats.

Planning permission granted by WNC

9. Finance

9.1 Receipts – Donation of £1043.03 from Compass Energy

9.2 Payments – to approve payment of the invoices listed below and those presented at the meeting

Details	Invoice No	Amount (£) <i>Includes VAT where applicable*</i>	Method of Payment
Clerk's January salary	n/a	tbc	Online
Clerk's Office expenses – January	n/a	25.00	Online
Guilsborough Village Hall – room hire	tbc	20.00	Online
Lowther Farms – Annual Small Playground Rent	n/a	500.00	Online
TWM Traffic Control – clips	642	63.00	Online
K Troop – Xmas Tree	tbc	tbc	Online
HMRC – PAYE (Oct to Dec 23)	n/a	492.60	Direct Debit
N Power – Street Light Electricity (December)	tbc	tbc	Direct Debit
HSBC – bank charges January	n/a	5.00	Direct Debit

9.3 Approval of Bank reconciliation for period ended 31 December 2023 - Chairman

9.4 Presentation of budget update to 31 December 2023– Clerk

9.5 Approval to vire £686 from Village Contingency Budget to Tree Maintenance Budget - Clerk

10. Playground Report and Update on Fund Raising Group – Chairman

11. Highways including update on 30 mph zone on Cold Ashby Road - Cllr Phillips

12. Street Lights - Clerk

13. Parish Assets including updates on Speed Awareness Devices and Waste Bin survey – Cllr Miller

14. Village Trees – Cllr Metcalfe

15. Footpaths and Rights of Way – Cllr Metcalfe

16. Police Liaison Report – Cllr Harris

17. School and GPFA liaison report – Cllr Caldwell

18. Items for Village Link - Chairman

19. Correspondence received:

- **Invitation from NCALC to S106/CIL briefing on 30 January 2024**

20. Items for next Meeting – Monday, 12 February 2024 at 7.15 pm

Carol Holifield

Parish Clerk

3 January 2024