

**Minutes of the Ordinary Meeting of Guilsborough Parish Council held in Guilsborough Village Hall**

**Monday, 11 March 2024**

Present: Cllr D O'Neil (acting Chairman), Cllr S Caldwell, Cllr S Harris, Cllr L Phillips, Cllr G Metcalfe and Mrs C Holifield (Parish Clerk).

**039.2024 Public Forum**

There were no members of the public present.

**040.2024 Resolution to accept apologies for absence**

Apologies were received and accepted from Cllr Hart, Cllr Miller and Unitary Cllr Morton. In Cllr Hart's absence, Cllr O'Neil (Vice Chairman) took the chair.

**041.2024 Declarations of interest for items on the agenda**

None

**042.2024 Resolution to consider written requests for dispensations on agenda items**

None received

**043.2024 Resolution to sign and approve the minutes from the previous meeting held on 12 February 2024**

The minutes were circulated prior to the meeting. The Chairman asked if there were any amendments required. It was then resolved to approve the minutes which the Chairman then signed.

**044.2024 Matters arising (for information only)**

None

**045.2024 Village and Other Matters**

**045.2024/1 Consideration of arrangements for Annual Parish Event to take place on 22 June 2024.**

Cllr O'Neil stated that he had been advertising the event and asking for expressions of interest from all local organisations and had had a very positive response. He asked if Councillors could suggest any other organisations to invite and to let him know. The Clerk stated that the Village Hall had been booked.

**045.2024/2 To consider action to be taken following attendance at the Local Planning Meeting and the WNC Hierarchy questionnaire**

Cllr O'Neil stated that he and Cllr Hart had attended the recent NCALC Local Plan briefing and that it was necessary to agree the Council's response to the WNC Village Hierarchy questionnaire before the next Council meeting. Cllr O'Neil went through all the questions and the answers were agreed – Guilsborough should be classed as a secondary settlement. Clerk to forward the completed questionnaire to Local Plan team at WNC.

It was agreed that a possible review of the Neighbourhood Plan should be considered in light of the Local Plan and would be added as an agenda item for the April meeting.



**045.2024/3 Update on 80<sup>th</sup> anniversary of DD events**

In the absence of Cllr Hart, this item was taken forward to the next meeting.

**045.2024/4 To approve Biodiversity Policy (previously circulated to Councillors)**

It was resolved to approve the Biodiversity Policy as circulated by Cllr O'Neil.

**045.2024/5 To approve the ordering of a free portrait of King Charles III for display in the Village Hall**

It was agreed that the Clerk should order a portrait that was being offered to all Councils after first checking with the Village Hall committee that they would be happy to display it in the Village Hall.

**045.2024/6 – To consider whether to hold an Annual Village Litter Pick**

Cllr Metcalfe agreed he would organise a litter pick but date to be decided at the April meeting.

**045.2024/7 To approve holding an Annual Parish Meeting on 8 April 2024 at 7.00 pm**

It was agreed to hold an APM on 8 April 2024 at 7.00 pm for the sole purpose of approving the minutes of the meeting held in 2023. Clerk to inform attendees.

**045.2024/8 To consider a request from Village Hall for a contribution for Hall Hire costs in order to hold a senior Citizens Exercise class**

It was resolved that the Parish Council would contribute an amount £200 towards the hall hire for the proposed exercise class for senior citizens using funds from the Compass Energy donation.

**045.2024/9 To consider contract for mowing small Playing Field**

It was resolved to continue to use Maximow to mow the small playing field at a cost of £59.76 per cut. In line with the new biodiversity policy it was also resolved to leave an unmown border on two sides throughout the year.

**046.2024 Planning**

**046.2024/1 New Applications**

**2024/0753/FULL – Pineway, High Street, Guilsborough**

Two storey side extension

*The Council had no observations to make*

**Notification of Tree Work at 2 West Haddon Road, Guilsborough**

T1 – Mature silver birch reduce back to previous reduction points

*The Council had no observations to make*

**046.2024/2 Completions**

**None**



#### 047.2024 Finance

##### 047.2024/1 Receipts

Bank interest of £147.01

##### 047.2024/2 Payments

It was resolved to approve the following payments:

Details	Invoice No	Amount (£) Includes VAT where applicable*	Method of Payment
Clerk's March salary	n/a	586.88	Online
Clerk's Office expenses – March	n/a	26.75	Online
Cartridge Save – Printer cartridges (reimburse Clerk)	INVZCKHXH	21.82*	Online
Guildborough Village Hall – room hire	926	20.00	Online
Mark Hazle – Mowing Village 1 cut	1751	300.00	Online
E-DN - Upgrade to 12 Street lights	122858	3,888.00*	Online
N Power – Street Light Electricity (Feb)	09914198	265.08*	Direct Debit
HSBC – monthly bank charges	n/a	5.00	Direct Debit

##### 047.2024/3 Bank reconciliation for period ended 1 March 2024

The bank reconciliation for the period ended 1 March 2024, showing a balance at bank of £36,917.83, was approved and signed by the Chairman.

##### 048.2024 Playground and Fund Raising Group Report

In the absence of Cllr Hart, there was nothing new to report. Fund Raising Group to meet in March so update will be available at the April Council meeting.

##### 049.2024 Highways

Cllr Phillips had nothing new to report and was working on the appeal in respect of the 30mph speed restriction on the Cold Ashby Road.

##### 050.2024 Street Lights

The Clerk stated that the upgrade to the 12 street lights had been completed. She had reported a couple of lights in Church Mount as not working to E-on.

##### 051.2024 Parish Assets including Speed Awareness Devices

In the absence of Cllr Miller there was no report.

##### 052.2024 Tree Warden Report

Cllr Metcalfe stated that he had a planned meeting later in the week with Mr Vanton of WNC to discuss TPO trees DA135/T1 and DA351/T1 and also to speak with him about the preservation of the hedgerow at the proposed development of four bungalows on the land off Ashby Court.

### **053.2024 Footpath Report**

Cllr Metcalfe stated that he would be speaking to Mr Verton about some new footpath signs for Cold Ashby Road, Neaton Lane, Nortoft and Well Lane to see if he could provide a contact at WNC.

### **054.2024 Police Liaison Report**

Cllr Harris stated that she had nothing to report

### **055.2024 Schools and GPFA Liaison Report**

Cllr Caldwell stated that he had nothing new to report in respect of schools. He had had a very helpful meeting with the Chairman and would attend more GPFA meetings so that he could inform the Council as to what was happening in regard to their finances, the events they were planning, and be aware of appropriate opportunities they raised for funding specific local projects.

### **056.2024 Items for Village Link**

It was agreed that the following items should be included in the Village Link:

- Compass Energy donation monies and use of these funds;
- Update as to how residents should report faulty street lights;
- Biodiversity policy and leaving unmown border in small playing field;
- Emergency food donations.
- Annual village showcase event

### **057.2024 Correspondence received**

- Request from parishioner for details of Compass Energy donation to the Parish Council to be published in Village Link
- Notification that bus route 59/60 would continue in 2024/5

### **058.2024 Items for next meeting – 8 April 2024 at 7.15 pm**

- Date of Annual Litter Pick
- Update on DDay events
- Update to Neighbourhood Plan and Local Plan
- Internal/External Audit
- Internal Finance Checks
- Annual Village Showcase Event

Meeting closed at 8.45 pm

 8/4/24.