

Minutes of the Ordinary Meeting of GUILDSBOROUGH PARISH COUNCIL held in GUILDSBOROUGH VILLAGE HALL

Monday, 11 November 2024

Present: Cllr A Hart (Chairman), Cllr D O'Neil, Cllr S Harris, Cllr I Miller, Cllr S Caldwell, Cllr G Metcalfe, Mrs C Hoffield (Parish Clerk), Unitary Cllr C Morton and one member of the public

180.2024 Public Forum

Unitary Cllr Morton stated he had nothing new to report.

181.2024 Resolution to accept apologies for absence

Apologies were received and accepted from Cllr L Phillips

182.2024 Declarations of interest for items on the agenda

None

183.2024 Resolution to consider written requests for dispensations on agenda items

None received

184.2024 Resolution to sign and approve the minutes from the previous meeting held on 21 October 2024

The minutes were circulated prior to the meeting. The Chairman asked if there were any amendments required. It was then resolved to approve the minutes the Chairman then signed.

185.2024 Co-option of Councillor to fill casual vacancy

It was unanimously resolved to co-opt Sarah Edwards to the Council to fill the casual vacancy. Mrs Edwards completed the necessary paperwork and was asked to take her seat with the Council.

186.2024 Matters arising (for information only)

None

187.2024 Village and Other Matters

187.2024/1 To consider repair of Coeval speed awareness device outside the Academy at a cost of £535 (exc VAT)

The Chairman stated that whilst he had attempted to contact the representative from Coeval since the last meeting by phone and email he had not yet heard back from him and it was resolved to take the matter forward to the November meeting.



187.2024/2 To consider whether to re-instate a Community Donations policy and, if so, what form will it take

The Council considered the draft policy as circulated by Cllr Caldwell prior to the meeting. After discussion, it was resolved to reinstate a policy whereby funding may be made available to organisations/groups within the parish who could demonstrate both financial need and evidence that any funding provided would benefit residents of Gullisborough. Wording of policy to be finalised by Cllr Caldwell and advertised on the Parish Council website.

187.2024/3 To approve expenditure of £150 to purchase Xmas Tree for Village Green

It was resolved that a payment of up to £150 would be given towards the purchase of the Xmas Tree for the Village Green

187.2024/4 To consider and approve quotation for repairs to guttering and slate roof to Cob Barn/Storage Lock-ups

Cllr Miller stated he had not had time since the last meeting to obtain quotations and asked that the matter be taken forward.

187.2024/5 To consider any large expenditure items to be included in budget calculation for 2025-26

It was resolved to include the following additional expenditure when setting the budget: £7,500 for new playground equipment, £3,500 for the upgrade of street lights, £1,000 for Cob Barn repairs, £500 for election expenses, £700 for Employers NIC. Cllr Caldwell to prepare draft budget to be considered at the December meeting.

1872024/6 To consider plans, budget and arrangements for the Local Elections 2025

The Council resolved to set aside £500 for election expenses and that if there was a contested election in May 2025 then the Local Government Contingency Fund would be used to make up any shortfall.

187.2024/7 To approve increase in Clerk's hourly pay rate from £16.67 to £17.29 as per National Local Government Pay Award wef 1 April 2024

It was resolved that the Clerk's pay should increase in line with the Local Government Pay Award for 2024-25 and be backdated to 1 April 2024.

188.2024 Planning

188.2024/1 New Applications

None

188.2024/2 Completions

None

189.2024 Finance

189.2024/1 Receipts

Cob Barn rental payment of £215.

Caldwell

189.2024/2 Payments

It was resolved to approve the following payments:

Details	Invoice No	Amount (£) Includes VAT where applicable*	Method of Payment
Mrs C Holfield – Clerk's salary November including back pay to April 2024	n/a	761,52	Online
Clerk's Office expenses – November	n/a	25.00	Online
Guisborough Village Hall – room hire	1032	20.00	Online
Mark Hazle – Village Mowing (final cut)	2055	80.00	Online
Maximow – Mowing small playing field	384	119.51	Online
E-on Street Light Repair (8)	125147	40.00*	Online
Clerk to query before payment			
Parish Online – Website and Email provider	34UC033	378.00*	Online
YU Energy – Street Light Electricity (Oct)	02109405	17.12*	Direct Debit
YU Energy – Street Light Electricity (Oct)	02109403	21.62*	Direct Debit
YU Energy – Street Light Electricity (Oct)	02109404	253.63*	Direct Debit
HSBC – monthly bank charges	n/a	5.80	Direct Debit

189.2024/3 Bank reconciliation for period ended 6 November 2024

The bank reconciliation for the period ended 6 November 2024, showing a balance at bank of £51,711.79 was approved and signed by the Chairman.

189.2024/4 Internal Audit Checks

Cllr Harris stated that she had carried out the internal audit checks for June to October and all was satisfactory.

190.2024 Playground Report including update on recent Playground Inspection

The Chairman provided his written report to the Clerk. He stated that in the absence of any information from Cllr Phillips, he would like the Clerk to obtain a quotation for clearing the paths from Adrian Beavor who carries out the weedkilling contract for the village.

With regard to the recent playground inspection report, all was as expected given the age of the play equipment. He stated that he would be looking to order new bolts for the swings and would see whether Mark Hazle could do something with the matting under the cable run. He stated that one of the grant applications had been finalised but the other was still being worked on.

191.2024 Highways

In the absence of Cllr Phillips there was nothing to report.

192.2024 Street Lights

It was reported that street light number 8 was still not functioning. Clerk to follow this up with E-on and withhold payment of the invoice relating to the recent replacement of the LED lantern.

It was reported that overgrown vegetation/tree branches were blocking the lights on the Cold Ashby Road. Clerk to write again to householder to ask for these to be cut back. Chairman to report through Street Doctor as well.

193.2024 Parish Assets including Speed Awareness Devices

Cllr Miller stated he had nothing to report.

194.2024 Tree Warden Report

Cllr Metcalfe stated that he would add the Japanese Cherry Trees to the schedule of village trees for inspection purposes. He would write to the donors of the trees to let them know that they had all taken successfully.

195.2024 Footpath Report

Cllr Metcalfe stated he had nothing new to report.

196.2024 Police Liaison Report

Cllr Harris and the Chairman stated that they had attended the Beat Bus on 31 October 2024 when it came to the village and had obtained the telephone number of the PCSO responsible for Gullisborough. They were informed of a new initiative to be called Streetwatch but it was only in the early stages of planning so details were lacking. The Police were also offering to carry out talks to groups in respect of fraud/scams etc. It was agreed that this should be followed up as a worthwhile initiative. There was also an offer to provide a speed van/motorcycle should the data from the Speed Awareness Device show excess speeding in the village. Cllr Miller to follow this up.

197.2024 Schools and GPFA Liaison Report

Cllr Caldwell stated that he had yet to contact the Academy about inconsiderate driving by pupils as he was still waiting to speak with Cllr Phillips. He stated that he understood the recent OFSTED report indicated that there had been improvements.

A meeting of the GPFA was due to take place on 12 December 2024 but apart from that Cllr Caldwell had nothing to report.

198.2024 Items for Village Link

Edition about to be published so nothing for this month.

199.2024 Correspondence received

None



200.2024 Items for next meeting – 9 December 2024 at 7.15 pm

- Consideration of quotation(s) for work to Cob Barn
- Update on Coeval Speed Awareness device
- Meeting dates for 2025 including date for Annual Parish Event
- Consideration and approval of budget
- Consideration and approval of precept
- Update to Financial Regulations

Meeting closed at 8.35 pm

Overkill

9th December '24