

Minutes of the Ordinary Meeting of Gullsborough Parish Council held in Gullsborough Village Hall

Monday, 15 July 2024

Present: Cllr A Hart (Chairman), Cllr S Caldwell, Cllr S Harris, Cllr G Metcalfe, Cllr D O'Neil, Cllr L Phillips, Cllr I Miller and Mrs C Hoifield (Parish Clerk)

120.2024 Public Forum

No members of the public present.

121.2024 Resolution to accept apologies for absence

None

122.2024 Declarations of interest for items on the agenda

None

123.2024 Resolution to consider written requests for dispensations on agenda items

None received

124.2024 Resolution to sign and approve the minutes from the previous meeting held on 10 June 2024

The minutes were circulated prior to the meeting. The Chairman asked if there were any amendments required. It was then resolved to approve the minutes the Chairman then signed.

125.2024 Matters arising (for information only)

125.2024/1 Update on Annual Parish Showcase Event

Cllr O'Neil stated that the event had been a success with approximately 80 attendees. It was agreed that it would be worth holding in the same format again next year – date to be decided but between March and May.

126.2024 Village and Other Matters

126.2024/2 To consider amendments to tenancy agreements for Cob Barn and Storage Lock-ups

Cllr Miller presented an updated version of the tenancy agreement and following discussion it was agreed that the new agreement would be forwarded to the existing tenants for signature as soon as possible. Cllr Miller to liaise with Clerk.

127.2024 Planning

127.2024/1 New Applications

2024/2963/FULL – Land to the south of West Haddon Road, Gullsborough

The installation and operation of a mini battery storage unit and ancillary infrastructure

The Council considered the application and had no observations to make.



127.2024/2 Completions

2024/1590/FULL – 6 Church Mount, Guilsborough

Proposed extension to side and internal alterations to form annexe within existing dwelling

Planning permission approved by WNC

2024/0454/LBC – The Masters House, 1 The Old Grammar School, High Street, Guilsborough

Application for Listed Building Consent for the proposed replacement of 7 number wooden casement windows and 2 number doors

Listed Building Consent granted by WNC

2024/1567/FULL – Guilsborough Church of England Primary School, High Street, Guilsborough

Increase height of the existing stone wall

Planning permission approved by WNC

128.2024 Finance

128.2024/1 Receipts

£135.75 received in respect of bank interest.

128.2024/2 Payments

It was resolved to approve the following payments:

Details	Invoice No	Amount (£) Includes VAT where applicable*	Method of Payment
Mrs C Holfield – Clerk's salary July	n/a	586.88	Online
Clerk's Office expenses – July	n/a	25.00	Online
Guilsborough Village Hall – room hire	982	20.00	Online
Mark Hazle – Village Mowing - 3 cuts	1887/1908/1927	900.00	Online
West Northants Norse – Bin emptying contract	521N-001019	402.96*	Online
E-on – Street Light Maintenance	124359	264.40*	Online
N Power – Street Light Electricity (June)	11032563	162.61*	Direct Debit
HSBC – monthly bank charges	n/a	5.00	Direct Debit

128.2024/3 Bank reconciliation for period ended 30 June 2024

The bank reconciliation for the period ended 30 June 2024, showing a balance at bank of £43,654.97 was approved and signed by the Chairman.



128/2024/4 Update on quarterly Internal Finance Checks

Cllr Harris stated that she had carried out the quarterly finance checks for the period March to May 2024 and all was satisfactory.

128.2024/5 Confirmation of submission of annual VAT 126 Return

The Clerk stated that she had submitted the annual VAT 126 return online and the Council should receive a refund in the amount of £2,666.47.

129.2024 Playground and Fund Raising Group Report

The Chairman provided his monthly playground inspection report and stated that the nothing had changed with the equipment. He stated that he had started clearing the vegetation but more work was still required. With regard to the Fund Raising Group, applications were still being prepared by Mr Wooldridge and himself and had yet to be submitted.

130.2024 Highways

Cllr Phillips had nothing new to report and was still working on the appeal for the 30 mph restriction zone.

131.2024 Street Lights

The Clerk stated she had received no new reports of faulty lights.

132.2024 Parish Assets including Speed Awareness Devices

Cllr Miller stated that he had nothing to report on Parish assets. The mobile speed device was now on Nortoff.

133.2024 Tree Warden Report

Cllr Metcalfe stated that the TPO sycamore tree that had been felled (with approval) was due to be replaced and he would monitor this.

134.2024 Footpath Report

Cllr Metcalfe stated that he had had responses to all his Fix My Street reports relating to the missing or damaged footpath/bridleway signposts but that proposed response times varied from 6 to 12 months. Cllr Phillips to report the missing bridleway sign on the Cold Ashby Road leading to the Playing Fields to the British Horse Society Bridleways Officer.

135.2024 Police Liaison Report

Cllr Harris stated that she had been in contact with one of the Officers and that if available an Officer would check again on the parking issues at the Primary School in the new term. It was also reported at the meeting that there had been some issues with wild camping in the area.

136.2024 Schools and GPFA Liaison Report

Cllr Caldwell stated that he had been asked to publicise the Lowther fundraising Cricket Event to be held on 11 August 2024 to Councillors.



137.2024 Items for Village Link

No requirement for items as deadline now passed for next issue.

138.2024 Correspondence received

None

139.2024 Items for next meeting – 9 September 2024 at 7.15 pm

- Further street light upgrades
- Update to Financial Regulations
- Community donation policy

Meeting closed at 8.05 pm

all in
9th Sept 24