

## **Minutes of the Ordinary Meeting of Guilsborough Parish Council held in Guilsborough Village Hall**

**Monday, 12 February 2024 at 7.15 pm**

Present: Cllr A Hart (Chairman), Cllr D O'Neil, Cllr S Caldwell, Cllr I Miller, Cllr S Harris, Cllr L Phillips and Mrs C Holifield (Parish Clerk).

### **019.2024 Public Forum**

There were no members of the public present.

### **020.2024 Resolution to accept apologies for absence**

Apologies were received and accepted from Cllr Metcalfe and Unitary Cllr Morton.

### **021.2024 Declarations of interest for items on the agenda**

None

### **022.2024 Resolution to consider written requests for dispensations on agenda items**

None received

### **023.2024 Resolution to sign and approve the minutes from the previous meeting held on 8 January 2024**

The minutes were circulated prior to the meeting. The Chairman asked if there were any amendments required. It was then resolved to approve the minutes which the Chairman then signed.

### **024.2024 Matters arising (for information only)**

#### **024.2024/1 Update from Clerk on attendance at S106/CIL NCALC briefing**

The Clerk stated that she had attended the Zoom briefing organised by NCALC. It was reported that WNC Planning were implementing systems to improve the accuracy and speed of payments to Parish Councils. It was stated that Parish Councils should report the start of any local developments to the Planning Department to make them aware that S106/CIL payments might become due.

### **025.2024 Village and Other Matters**

#### **025.2024/1 Consideration of arrangements for Annual Parish Event to take place on 22 June 2024.**

Cllr O'Neil stated that he and Cllr Phillips would be co-ordinating the event and that anyone interested in having a 'stall' should be directed to them or the Clerk. Advertising had begun and further details would be published. The Clerk stated that, having taken advice from NCALC, a brief APM would need to be held in April just to approve the minutes of the last meeting. If any future Annual Parish events were planned these should take place between 1 March and 1 June.

### **025.2024/2 Consideration of information from Church Warden re new memorial bench in the cemetery**

It was unanimously resolved to approve the installation of a memorial bench in the cemetery which would be maintained by the PCC.

### **025.2024/3 Consideration of action to be taken in respect of damaged waste bins**

Cllr Miller stated that the suppliers of the bins were unable to provide a refurbishment service due to the age and specification of the bins. The alternatives were to purchase new bins at an approximate cost of £350 each or to attempt a DIY repair. Cllr Miller agreed he would look into the cost of getting paint ,etc with a view to repairing the base of the bins which had corroded during the warmer months.

He reported that the dog poo bin on the corner of Nortoft/Cold Ashby Road would need replacing as could not be repaired. Cllr Phillips to look into obtaining a replacement bin from the Council before further action taken.

### **025.2024/4 Consideration of WNC Welcoming Space Initiative and possible application for a grant**

Cllr Phillips stated that the deadline for applications had passed but consideration could be given as to whether it would be appropriate to apply next year well in advance. MMM Group to be consulted.

### **025.2024/5 Consideration of new fixed term electricity contract from Clear Utility Solutions (as recommended by NCALC)**

After consideration of the quotes circulated prior to the meeting, it was resolved that the Council would wait until the April meeting to enter into a new contract.

### **025.2024/6 – Update in respect of 80<sup>th</sup> anniversary of D Day events**

The Chairman stated that events were being organised to mark the 80<sup>th</sup> anniversary of DDay including a Peal of Bells but he would speak to Merrick Bowles of the local branch of Royal British Legion to see what else was planned and whether the Parish Council could provide any assistance such as the provision of a Hurricane Lamp in place of a beacon.

### **025.2024/7 Consideration of Council Biodiversity Policy**

Cllr O'Neil stated that the Council had a legal duty to consider having a biodiversity policy (as mentioned in NCALC Jan/Feb update). Following discussion it was agreed that Cllr O'Neil would draft a policy for consideration and approval at the March meeting.

In the interim, consideration would be given to leaving a border around the small playing field unmown. Cllr O'Neil to report back to Clerk so instructions could be given to mowing contractor.

## **026.2024 Planning**

### **026.2024/1 New Applications**

None

## 026.2024/2 Completions

### 2023/7695/FULL – Guilsborough Lodge, Teeton Road, Guilsborough

Installation of 26 Solar Panels

*Planning permission approved by WNC*

### 2023/7210/FULL – Home Close, West Haddon Road, Guilsborough

Change of use of dwelling house (C3) to residential institution (C2)

*Planning permission approved by WNC*

## 027.2024 Finance

### 027.2024/1 Receipts

None

### 027.2024/2 Payments

It was resolved to approve the following payments:

Details	Invoice No	Amount (£) Includes VAT where applicable*	Method of Payment
Clerk's February salary	n/a	586.88	Online
Clerk's Office expenses – February	n/a	25.00	Online
Guilsborough Village Hall – room hire	910	20.00	Online
TWM Traffic Control – Delivery and installation costs of speed awareness device	526	600.00*	Online
E-On – Street Light Maintenance (Oct to Dec)	121561	284.40*	Online
N Power – Street Light Electricity (Jan)	9672538	299.82*	Direct Debit
HSBC – monthly bank charges	n/a	5.00	Direct Debit

### 027.2024/3 Bank reconciliation for period ended 31 January 2024

The bank reconciliation for the period ended 31 January 2024 showing a balance at bank of £38,589.92 was approved and signed by the Chairman.

### 028.2024 Playground and Fund Raising Group Report

The Chairman provided his monthly inspection report and stated there was no change to the condition of the playground equipment.

The Fund Raising Group was meeting later in the month and a report would be given at the March meeting.

### 029.2024 Highways

Cllr Phillips had nothing new to report and was working on the appeal in respect of the 30mph speed restriction on the Cold Ashby Road.

### **030.2024 Street Lights**

The Clerk stated that she was still awaiting a date for the upgrade of 12 lights to LED. She had reported street light number 42 on the Cold Ashby Road and it was reported that this was now working.

### **031.2024 Parish Assets including Speed Awareness Devices**

Cllr Caldwell stated that the speed awareness device had been attended to by two engineers from TWM and was now working correctly having had some parts replaced.

Cllr Miller provided a verbal report in respect of the data that had been downloaded from the device to date. He stated that he would provide a simplified report for Councillors showing the number of vehicle movements and speed data. Initial indications showed that vehicles were speeding particularly on the West Haddon Road which was disappointing given that there was already another device before the school alerting motorists to the speed limit.

### **032.2024 Tree Warden Report**

Nothing to report

### **033.2024 Footpath Report**

Nothing to report

### **034.2024 Police Liaison Report**

Cllr Harris stated that she had nothing to report

### **035.2024 Schools and GPFA Liaison Report**

Cllr Caldwell stated that the AGM of the Playing Field had been held and fund raising had been the main topic.

He stated that the Academy were taking action following the recent OFSTED report and a forum with parents was being held.

### **036.2024 Items for Village Link**

It was suggested that the company responsible for the new residential institution in Home Close should be asked to provide a report for inclusion in the next edition.

### **037.2024 Correspondence received**

- NCALC invitation to briefing on WNC Local Plan (27.2.24) – Chairman and Cllr O’Neil to attend
- NCALC Update – Jan/Feb edition (circulated to Councillors)

### **038.2024 Items for next meeting – 11 March 2024 at 7.15 pm**

- Update on Annual Parish Event
- Approval of Biodiversity Policy
- Update on DDay events

Meeting closed at 8.30 pm