

Minutes of the Ordinary Meeting of Guilsborough Parish Council held in Guilsborough Village Hall

Monday, 10 March 2025

Present: Cllr A Hart (Chairman), Cllr D O'Neil, Cllr L Phillips, Cllr I Miller, Cllr S Edwards and Mrs C Holifield (Parish Clerk)

041.2025 Public Forum

There were no members of the public present

042.2025 Resolution to accept apologies for absence

Received and accepted from Cllr S Harris and Cllr S Caldwell

043.2025 Declarations of interest for items on the agenda

None

044.2025 Resolution to consider written requests for dispensations on agenda items

None received

045.2025 Resolution to sign and approve the minutes from the previous meeting held on 10 February 2025

The minutes were circulated prior to the meeting. The Chairman asked if there were any amendments required. It was then resolved to approve the minutes which the Chairman then signed.

046.2025 Matters arising (for information only)

046.2025/1 Update on GPFA

Cllr O'Neil stated he had approached the Chairman of the GPFA to offer advice in respect of the preparation of a business plan which had been accepted. It was agreed that it would be more sensible for Cllr O'Neil to take over the liaison role with the GPFA on behalf of the Parish Council from Cllr Caldwell on a temporary basis.

047.2025 Village and Other Matters

047.2025/1 To consider repair of Coeval speed awareness device outside the Academy at a cost of £535 (exc VAT)

The Chairman stated that he had now been in touch with the Coeval representative but that there were further problems with the access panel on the post which needed to be discussed. To be taken forward to the April meeting.

047.2025/2 To consider and adopt the new model Financial Regulations

It was unanimously resolved to adopt the new model Financial Regulations which had been amended following the February meeting and then circulated to Councillors prior to the meeting.

10/2025



047.2025/3 To consider action to be taken following theft of battery and damage to TWM Speed Awareness device

The Clerk stated that she was still awaiting details of the cost of repair and replacement battery from TWM which had been promised by the meeting date but had not materialised. Clerk to follow up with TWM and Cllr Miller for the April meeting.

047.2025/4 To consider and approve the village grass mowing contract for the 2025 and 2026 seasons

It was unanimously resolved to offer the contract for the next two seasons to Mark Hazle. The price quoted at £300 was unchanged from previous years. No other quotations were obtained as Mr Hazle is the preferred contractor having given many years excellent service to the Parish, at an extremely reasonable price, accordingly it was resolved under clause 19.2 of the Financial Regulations to suspend the requirement to obtain tenders under clause 5.6.

047.2025/5 To consider and approve the grass mowing contract for the small Playing Field for the 2025 season

It was unanimously resolved to offer the contract to Maximow who had been cutting the grass for a number of years without any complaints. The price per cut quoted at £69.75 which was comparable to a second quote obtained from A Bevor Landscapes at £70 per cut.

047.2025/6 To approve the fixed assets schedule

It was resolved to approve the fixed assets schedule which had been circulated prior to the meeting subject to the inclusion of the War Memorial in the new cemetery at a nominal value of £1.

047.2025/7 To consider the arrangements for the Annual Parish Event

After discussion, it was agreed that the proposed annual Parish Event in the format of the previous year would not be held and instead a simple Annual Parish Meeting would be held after the May Parish Council meeting on Monday, 12 May. Further details to be agreed at the April meeting.

047.2025/8 To consider arrangements for the celebration of VE Day 80th anniversary

It was agreed that the Chairman would liaise with Merrick Bowles of the Guilsborough branch of the Royal British Legion and see what, if any, support the Parish Council could provide.

048.2025 Planning

048.2025/1 New Applications

None

11/2025



053.2025 Parish Assets including Speed Awareness Devices

The Clerk reported that she had sent out the new tenancy agreements and rental demand letters for the Cob Barn and the Storage Lock-ups. It was understood that one of the storage lock-ups would be vacated at the end of March and it was agreed that this could be taken on by Cllr Miller as the only person on the current waiting list.

054.2025 Tree Warden Report

Cllr Edwards stated that she was waiting for documents to be transferred to her by Mr Metcalfe and would be liaising with him. It was reported that the hedge on the Cold Ashby Road had been cut back. Mr Metcalfe had also completed the report to the Sakura Project to thank them for the cherry trees which were all thriving.

055.2025 Footpath Report

Cllr Edwards stated that there were a few minor problems with footpaths and she was advised to report these through Street Doctor.

056.2025 Police Liaison Report

In the absence of Cllr Harris there was no report.

057.2025 Schools and GPFA Liaison Report.

In the absence of Cllr Caldwell there were no reports.

058.2025 Items for Village Link

The Chairman stated that the recent Compass Energy Donation, the forthcoming Parish Councillor elections and the Annual Parish Meeting date of 12 May would be included in the Village Link

059.2025 Correspondence received

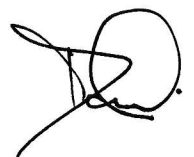
- Email from parishioner regarding speeding traffic in the village and need for more Speed Awareness Devices – dealt with by Cllr Miller
- Email from parishioner about parking issues outside Elm Tree House – dealt with by Chairman

060.2025 Items for next meeting – 7 April 2025 at 7.15 pm

- Update on Coeval speed awareness device
- Update on repairs to TWM speed awareness device
- Arrangements for Annual Parish Meeting
- Update on VE Day celebrations

Meeting closed at 8.25 pm

13/2025



048.2025/2 Completions

2024/5734/FULL – York Studios, Cold Ashby Road, Guilsborough

Change of use of offices (Use Class E) to 1 new 4 bed dwelling (Use Class C3)

Planning approval granted by WNC

049.2025 Finance

049.2025/1 Receipts

Compass Energy Donation of £913.30

049.2025/2 Payments

It was resolved to approve the following payments:

Details	Invoice No	Amount (£) Includes VAT where applicable*	Method of Payment
Mrs C Holifield – Clerk’s salary	n/a	608.76	Online
Clerk’s Office expenses –	n/a	25.00	Online
Guilsborough Village Hall – room hire	1086	20.00	Online
NCALC – Training Course fee	4231	25.20*	Online
YU Energy – Street light electricity (Feb)	2415485	283.47*	Direct Debit
YU Energy – Street Light Electricity (Feb)	2515486	16.46*	Direct Debit
YU Energy – Street Light Electricity (Feb)	2415487	22.12*	Direct Debit
HSBC – monthly bank charges	n/a	5.00	Direct Debit

049.2025/3 Bank reconciliation for period ended 28 February 2025

The bank reconciliation for the period ended 28 February 2025 showing a balance at bank of £41,512.39 was approved and signed by the Chairman.

050.2025 Playground Report and update on Fund Raising Group

The Chairman stated the moss killing had not been successful and, therefore, a second dose was being carried out by A Bevor Landscapes. The Chairman stated that the grant application to the lottery had now been submitted and the grant application to Winwick Wind Farm was hoped to be considered in September.

051.2025 Highways

Cllr Phillips stated that work was being done on the roads to deal with the potholes but encouraged parishioners to continue to report on Street Doctor. She stated that she had submitted a formal complaint about the pothole on the Coton Road by the Farm entrance.

052.2025 Street Lights

The Clerk stated that street light number 42 in Pells Close had now been dealt with and she had since reported faults with street light numbers 44 (High Street) and 13 (Well Lane).

12/2025

