

## **GUILSBOROUGH PARISH COUNCIL**

Website: <https://guilborough-pc.gov.uk/>  
Clerk's Telephone number: 07918329763  
Clerk's Email: [clerk@guilborough-pc.gov.uk](mailto:clerk@guilborough-pc.gov.uk)

Date of notice:	07/01/2026
Meeting Date:	12//01/2026

### **NOTICE OF PARISH COUNCIL MEETING**

The Councillors of Guilborough Parish Council ARE HEREBY SUMMONED to attend the Ordinary Meeting of the Parish Council to be held at **Guilborough Village Hall, The Green, Guilborough on Monday 12<sup>th</sup> January 2026 at 7.15pm** for the purpose of transacting the business as set out in the Agenda of the Meeting.

*Members of the Public and Press are invited to address the Council at its Open Forum session. Under national legislation visual recordings of meetings may also be made by the public and press when they are not lawfully excluded. Your attendance at the meeting signifies your acceptance that you may be recorded.*

### **AGENDA OF THE ORDINARY MEETING OF THE PARISH COUNCIL – 12<sup>th</sup> JANUARY 2026**

<b><u>No.</u></b>	<b><u>Item</u></b>	<b><u>Paper</u></b>								
<b>1.</b>	<b>Public Open Forum Session</b> <i>(Members of the public are invited to address the Council. The session will last for a maximum of 15 minutes with individual contributions lasting a maximum of 3 minutes. Representations shall not require a response at the meeting nor start a debate. Members of the public should address the Chair of the meeting, who may direct that a written or oral response be given).</i>									
<b>2.</b>	<b>Apologies for absence and acceptance of any apologies</b>									
<b>3.</b>	<b>Declarations of Interest on agenda items only</b> <i>(Councillors are reminded that if they have either a Disclosable Pecuniary interest or other interest in any of the agenda items then they should declare the interest and withdraw from the debate or meeting as appropriate).</i>									
<b>4.</b>	<b>Resolution to consider written requests for dispensations on agenda items</b>									
<b>5.</b>	<b>Approve the Minutes of the Ordinary Meeting of the Parish Council held on Monday 8<sup>th</sup> December 2025</b>	<b><u>A</u></b>								
<b>6.</b>	<b>Matters arising (for information only)</b>									
<b>7.</b>	<b>Planning Applications for comment:</b> <ul style="list-style-type: none"><li>• No new Planning Applications received.</li><li>• Note approval of 2025/4649/FULL - The Stables, Church Way, Guilborough, NN6 8QF. Converting the existing Conservatory to Garden Room, replace glass roof and Installation of a free standing greenhouse</li></ul>									
<b>8.</b>	<b>Village Hall – Terms &amp; Condition for hire</b> Council to note the Village Hall now use the booking system 'HallMaster'. The Council are to consider and approve the new Hall Terms of Condition for hire	<b><u>B</u></b>								
<b>9.</b>	<b>Consider Citizen Advice's request for support via a donation</b>	<b><u>C</u></b>								
<b>10.</b>	<b>Finance/Legal</b> a) Note income received and payments made since the last meeting:- <table border="1" data-bbox="354 1837 1247 1906"><thead><tr><th><b><u>Date</u></b></th><th><b><u>Description</u></b></th><th><b><u>Receipts (£)</u></b></th><th><b><u>Payments (£)</u></b></th></tr></thead><tbody><tr><td>05/12/2025</td><td>Interest (reserve account)</td><td>£132.66</td><td></td></tr></tbody></table>	<b><u>Date</u></b>	<b><u>Description</u></b>	<b><u>Receipts (£)</u></b>	<b><u>Payments (£)</u></b>	05/12/2025	Interest (reserve account)	£132.66		<b><u>D</u></b>
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<b>11.</b>	<b>Councillor Reports:-</b> <ol style="list-style-type: none"> <li>a) <b>Playground</b> - Chairman</li> <li>b) <b>Highways</b> – Cllr Phillips</li> <li>c) <b>Street Lights</b> – Clerk / Cllr Miller</li> <li>d) <b>Parish Assets including updates on Speed Awareness Devices</b> – Cllr Miller</li> <li>e) <b>Village Trees</b> – Cllr Edwards</li> <li>f) <b>Footpaths and Rights of Way</b> – Cllr Edwards</li> <li>g) <b>Police Liaison</b> – Cllr Harris</li> <li>h) <b>GPFA Liaison</b> – Cllr O’Neil</li> <li>i) <b>School Liaison</b> – Cllr Smith</li> </ol>																			
<b>12.</b>	<b>Items for Village Link - Chairman</b>																			
<b>13.</b>	<b>Correspondence</b> <ul style="list-style-type: none"> <li>• Public consultation on WNC’s Draft Local Plan is expected to launch at the start of February 2026 for 8 weeks.           <ul style="list-style-type: none"> <li>○ It currently proposes a housing target for Secondary Service Villages – Guilborough’s proposed target is 31 houses up to the period 2043.</li> <li>○ It also identifies areas of land for development, the nearest being 1,000 houses at Long Buckby train station.</li> </ul> </li> </ul>																			
<b>14.</b>	<b>Items for the next Council meeting – Monday 9<sup>th</sup> February 2026</b>																			

*Ciara Wanstall*

Clerk to the Parish Council