

GUILSBOROUGH PARISH COUNCIL

Website: www.guilsborough-pc.gov.uk

Clerk's Telephone number: 07918329763

Clerk's Email: clerk@guilsborough-pc.gov.uk

Date of notice: 10/07/2026

Meeting Date: 15/07/2026

NOTICE OF PARISH COUNCIL MEETING

The Councillors of Guilsborough Parish Council ARE HEREBY SUMMONED to attend the Ordinary Meeting of the Parish Council to be held at **Guilsborough Village Hall, The Green, Guilsborough on Wednesday 15th June 2026 at 7.15pm** for the purpose of transacting the business as set out in the Agenda of the Meeting.

Under national legislation visual recordings of meetings may also be made by the public and press when they are not lawfully excluded. Your attendance signifies your acceptance that you may be recorded.

AGENDA OF THE ORDINARY MEETING OF THE PARISH COUNCIL – 15th JULY 2026

<u>No.</u>	<u>Item</u>	<u>Paper</u>
1.	Public Open Forum Session <i>(Members of the public are invited to address the Council. The session will last for a maximum of 15 minutes with individual contributions lasting a maximum of 3 minutes. Representations shall not require a response at the meeting nor start a debate. The Chair of the meeting may direct that a written or oral response be given).</i>	
2.	Apologies for absence and acceptance of any apologies	
3.	Declarations of Interest on agenda items only <i>(Councillors with either a Disclosable Pecuniary interest or other interest in any of the agenda items then they should declare the interest and withdraw from the debate or meeting as appropriate).</i>	
4.	Resolution to consider written requests for dispensations on agenda items	
5.	Approve the Minutes of the Ordinary Meeting of the Parish Council held on Monday 8^h June 2026	<u>A</u>
6.	Matters arising (for information only) • Cob Barn Reinstatement Cost Assessment	
7.	Planning Applications for comment: 2026/2514/LBC - 2 The Old Grammar School High Street Guilsborough NN6 8PY. Listed Building Consent Removal of fire grate and fire hood Installation of Clock Blithfield 5 multi-fuel burning stove, Installation of a stainless steel twin-wall flexible flue liner, Installation of a steel register plate at the fireplace throat. Like-for-like replacement of existing bird cap. No Planning updates to report	
8.	Consider a grant request for £2,300 + VAT from the GPFA for treeworks including a quote from Barges Branches	<u>B</u>
9.	Governance – consider adoption of Standing Orders and Financial Regulations	<u>C- D</u>
10.	Consider clearing the leaves on the footpath at the top of the High Street	
11.	Councillor Reports:- a) Playground – Chairman/Clerk b) Highways – Cllr Phillips c) Street Lights – Clerk / Cllr Miller f) Footpaths and Rights of Way – Cllr Edwards g) Police Liaison – Cllr Harris h) GPFA Liaison – Cllr O'Neil	

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	d) Village Trees – Cllr Edwards e) Parish Assets inc Speed Awareness Devices – Cllr Miller	i) School Liaison – Cllr Smith j) Climate and Nature (CAN) Champion – Cllr Smith																																																				
12.	Finance/Legal a) Note income received and payments from the last meeting up to 30th June 2026:- <table><thead><tr><th>Date</th><th>Description</th><th>Receipts (£)</th><th>Payments (£)</th></tr></thead><tbody><tr><td>05.06.26</td><td>Interest</td><td>£100.73</td><td></td></tr><tr><td>08.06.26</td><td>YU Energy – street light supply</td><td></td><td>£199.58</td></tr></tbody></table> b) Note and approve proposed payments for July 2026:- <table><thead><tr><th>Payee</th><th>Description</th><th>Amount (£)</th><th>VAT (£)</th></tr></thead><tbody><tr><td>Ciara Wanstall</td><td>July 26 salary & expenses</td><td>£571.20</td><td>n.a</td></tr><tr><td>Guilsborough Village Hall</td><td>Hall Hire June 26</td><td>£20</td><td>n.a</td></tr><tr><td>Elm Tree Grounds Maintenance</td><td>Mowing Village, Churchyard & cemetery</td><td>£600</td><td>n.a</td></tr><tr><td>Maximow</td><td>Mowing</td><td>£150.66</td><td>n.a</td></tr></tbody></table> c) Note and approve proposed payments for August 2026:- <table><thead><tr><th>Payee</th><th>Description</th><th>Amount (£)</th><th>VAT (£)</th></tr></thead><tbody><tr><td>Ciara Wanstall</td><td>August 26 salary & expenses</td><td>£571.20</td><td>n.a</td></tr><tr><td>Guilsborough Village Hall</td><td>Hall Hire July 26</td><td>£20</td><td>n.a</td></tr><tr><td>Elm Tree Grounds Maintenance</td><td>Mowing Village, Churchyard & cemetery</td><td>£600</td><td>n.a</td></tr><tr><td>Maximow</td><td>Mowing</td><td>£150.66</td><td>n.a</td></tr></tbody></table> d) Bank Reconciliation for period ending 30 June 2026 e) Review 2025/26 year end and Q1 2026/27	Date	Description	Receipts (£)	Payments (£)	05.06.26	Interest	£100.73		08.06.26	YU Energy – street light supply		£199.58	Payee	Description	Amount (£)	VAT (£)	Ciara Wanstall	July 26 salary & expenses	£571.20	n.a	Guilsborough Village Hall	Hall Hire June 26	£20	n.a	Elm Tree Grounds Maintenance	Mowing Village, Churchyard & cemetery	£600	n.a	Maximow	Mowing	£150.66	n.a	Payee	Description	Amount (£)	VAT (£)	Ciara Wanstall	August 26 salary & expenses	£571.20	n.a	Guilsborough Village Hall	Hall Hire July 26	£20	n.a	Elm Tree Grounds Maintenance	Mowing Village, Churchyard & cemetery	£600	n.a	Maximow	Mowing	£150.66	n.a	E F G - H
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13.	Items for Village Link – Chairman																																																					
14.	Note correspondence and items for the next Council meeting – Wednesday 2 nd September 2026																																																					

Ciara Warstall

Clerk to the Parish Council